Updating State Behavior Codes in Infinite Campus District Edition (ICDE)

The Maine Department of Education has added additional Behavior event and resolution codes to facilitate additional required reporting in the areas of Bullying and Restraint/Seclusion. The additional State Reporting Event Codes added are:

- 51 Cyberbullying
- 52 Harassment (Bias-Based)
- 53 General Bullying

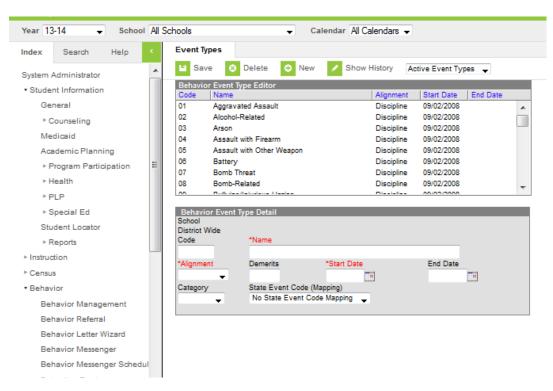
At the same time, two past State Reporting Event Codes have ben deprecated and will no longer be valid for State reporting. There are:

- 09 Bullying/Injurious Hazing
- 17 Harassment, Other

To make the corresponding updates to your local Infinite Campus District Edition (ICDE) take following steps:

1. Log In> Select All Schools at the top

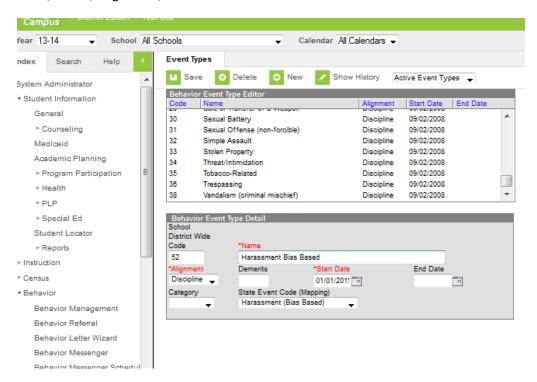
Behavior>Admin> Event Types> New



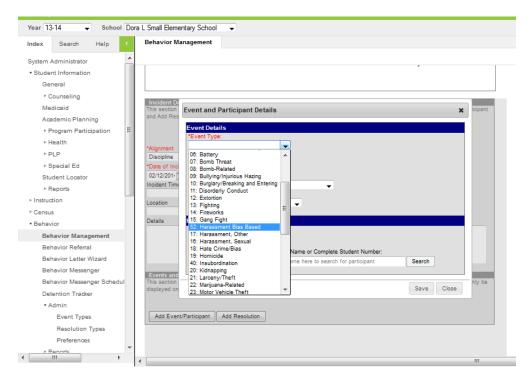
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Fill In The Following and save

Code, Name, Alignment, Start Date



3. To then use the new Event Code in reporting an incident, go to Index> Behavior> Behavior Management>, Select a Calendar and/or School> New> Add an event/participant> see event that was created



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Repeat Steps 1 and 2 with all new behavior events. To deprecate the no longer used State Reporting Codes, simply update the end date on the corresponding code with the current date.

The new resolution codes for both bullying and restraint/seclusion can be updated in a similar fashion to the event type above, using the resolution type screen. The added State reporting resolution codes are:

- 21 Restraint
- 22 Seclusion
- 23 Serious Injury to Staff during Restraint/Seclusion
- 24 Serious Injury to Student during Restraint/Seclusion
- 31 Bullying Detention
- 32 Bullying Referral to Law Enforcement
- 33 Bullying Referral to Outside Agency
- 34 Bullying Met with Victim
- 35 Bullying Met with Perpetrator
- 36 Bullying Contacted Parent/Guardian Victim
- 37 Bullying Contacted Parent/Guardian Perp
- 38 Bullying Developed Student Support & Safety Plan
- 39 Bullying Used School-wide Rubric for Consequences for Perp
- 40 Bullying Referred to School Counselor/Social Workers
- 41 Bullying Repair/Replace Personal/School Property
- 42 Bullying Resolution Circles or Restorative Conferencing
- 43 Bullying Social/Emotional Skill Building Group
- 44 Bullying Mediation
- 45 Bullying Community Service
- 46 Bullying Other